

PALM SPRINGS CEMETERY DISTRICT

**AGENDA
REGULAR MEETING
OF THE
BOARD OF TRUSTEES**

Thursday, October 10, 2013 at 2:00 p.m.

31-705 Da Vall Drive, Cathedral City, California

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Kathleen Jurasky by telephone at (760) 328-3316 forty eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11].

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS

During this part of the meeting, the public is invited to address the Board of Trustees on any matter **not on the Agenda** or any item on the **Consent Agenda** by stepping to the lectern and giving his or her name and city of residence for the record. Unless additional time is authorized by the Board of Trustees, remarks on Agenda items shall be limited to 3 minutes. **If you wish to speak on an agenda item, please wait to be recognized by the Presiding Officer when that Agenda item is opened for public comments.**

4. CONFIRMATION OF AGENDA

During this part of the meeting, the Board of Trustees may announce any items being pulled from the Agenda or continued to another date.

Items not appearing on the Agenda may be added to the Agenda as "Urgency items" provided two-thirds of the Trustees present determine there is a need to take immediate action on the item and the need to take immediate action came to the attention of the Board of Trustees after the posting of the Agenda.

5. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine in nature and will be enacted by one roll call vote. There will be no separate discussion of these items unless a Trustee or member of the public requests that a specific item be removed from the Consent Calendar for separate discussion and/or action.

a. Approval of September 12, 2013 Meeting Minutes

b. Approval of September Expenditures

General Fund		\$ 79,743.51
September Reimburse Voucher 1426	\$ 25,311.87	
September Reimburse Voucher 1427	\$ 29,902.09	
September Reimburse Voucher 1431	\$ 22,837.23	
Accumulative Capital Outlay		\$107,252.70
Prior Reimburse Prior Voucher	\$ 87,546.35	
September Reimburse Voucher 1428	\$ 18,796.49	
September Reimburse Voucher 1429	\$ 581.86	
September Reimburse Voucher 1430	\$ 28.00	
September Reimburse Voucher 1432	\$ 300.00	

Total September 30, 2013 Expenditures Checks & Visa/Debit Card
19298-19351 & Direct Deposits (Payroll) \$186,996.21

c. Financial Reports as of September 30, 2013 (F-1 thru F-15)

6. ADMINISTRATIVE CALENDAR

- a. Neal Wilson, C & N Financial – General Overview of District Investments 3rd Quarter
- b. Review for Discussion and Approval Exterior Painting of Shop Building – Proposal from Moreno and Sons Painting, Inc.

All purchases exceeding \$10,000 require multiple proposals, except in emergency circumstances, as determined by the District Manager, Chair, Vice Chair or Chair designee, multiple proposals shall not be required, and purchase may be approved by the District Manager, Chair and Vice Chair.

- c. PSCD New Administration Building Ribbon Cutting & Grand Opening
- d. Review for Discussion and Approval – Trustee Annual Year-End Meeting Luncheon
- e. Dia de los Muertos ~ Day of the Dead Celebration November 2, 2013
- f. Review for Approval List of Document for Destruction

7. LEGISLATIVE CALENDAR – None

8. BOARD DISCUSSION

- a. Mission Statement & Vision Statement
- b. Cemetery Maps – Desert Memorial Park, Welwood Murray Cemetery and Boundaries

9. PUBLIC HEARING CALENDAR – None

10. REPORTS

- a. Trustees
- b. Manager

11. FUTURE AGENDA ITEMS

- a. Discussion in 2014/2015 – Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums
- b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs
- c. Strategic Planning Study Session
- d. Demolition of Old Office and Apartment Buildings
- e. Review Investment Policy of the Palm Springs Cemetery District

12. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE – None

13. CLOSED SESSION ANNOUNCEMENT – None

14. ADJOURNMENT

THIS NOTICE OF AGENDA IS HEREBY CERTIFIED TO HAVE BEEN POSTED AT OR BEFORE 2:00 P.M., Monday, October 7, 2013

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
BOARD OF TRUSTEE MEETING**

DATE: September 12, 2013

TIME: 2:00 P.M.

PLACE: 31-705 Da Vall Drive, Cathedral City, CA 92234

1. **CALL TO ORDER** The meeting was called to order by Chairperson Pye at 2:00 P.M.

2. **ROLL CALL**

Present: Jan Pye, Chair
George Stettler, Treasurer
John Lea, Secretary
Jane Alcumbrac, Member

Also Present: Kathleen Jurasky, District Manager
Steven Quintanilla, Green, de Bortnowsky & Quintanilla
Erica Sacks, Green, de Bortnowsky & Quintanilla

Motion was made by Trustee Stettler, seconded by Trustee Lea to excuse Trustee Pepper who had informed Trustee Pye, Chair of his inability to attend the September 12, 2013 meeting due a work commitment. Motion carried, vote 4-0.

Excused: Lenny Pepper, Vice Chair

3. **PUBLIC COMMENTS** – None

4. **CONFIRMATION OF** Motion was made by Trustee Stettler, seconded by Trustee Lea to approve the Agenda as presented. Motion carried, vote 4-0.

5. **CONSENT CALENDAR** Trustee Pye requested that agenda items 5b and 5c be pulled for discussion. Motion was made by Trustee Stettler, seconded by Trustee Lea to approve items 5a, 5d, 5e and 5f of the Consent Calendar. Motion carried, roll call 4-0.

Following a discussion Trustee Stettler stated that he would be contacting Neal Wilson, C & N Financial to discuss the District's investments. Motion was made by Trustee Stettler, seconded by Trustee Lea to approve agenda items 5b and 5c. Motion carried, roll call 4-0.

6. **ADMINISTRATIVE CALENDAR** a. **Review for Discussion and Approval New Building Signage – Proposal from Best Signs, Inc.** District Manager Jurasky presented the signs to the Board and explained their applications. Following the presentation motion was made by Trustee Stettler, seconded by Trustee Lea to approve the proposal in the amount of 3,188.78 from Best Signs, Inc. Motion carried, roll call 4-0.

b. **Discussion and Approval Date/Time - PSCD New Administration Building Grand Opening**
Following a discussion the Board agreed to approve scheduling the grand opening for Monday, October 28, 2013 from 3:00PM – 5:00PM. District Manager Jurasky stated that her plan is to involve all the chambers in the District.

c. **Local Public Cemetery Districts Area Meeting – October 17, 2013 at Summit Cemetery District in Beaumont, CA** The Board approved Trustees, District Manager and selected Staff attendance at the Local Public Cemetery Districts Area Meeting on October 17, 2013 in Beaumont, CA. Motion is to include all necessary expenses. Motion carried, roll call 4-0.

d. **Discussion for Approval – District Manager Jurasky to Run for Re-election to the CAPC Board.** Motion was made by Trustee Stettler, seconded by Trustee Pye to approve District Manager Jurasky running for re-election to the CAPC board. Motion carried, vote 4-0.

7. **LEGISLATIVE** a. **Resolution 06-2013, Declare Property Surplus with the Intent of Disposing of Surplus Property by Sale** Following a discussion motion was made by Trustee Stettler, seconded by Trustee Lea to approve Resolution 06-2013 to Declare Property Surplus with the Intent of Disposing of Surplus Property by Sale. Motion carried, roll call 4-0.

8. **BOARD DISCUSSION** a. **Mission Statement & Vision Statement** No action taken

b. **Cemetery Maps – Desert Memorial Park, Welwood Murray Cemetery and Boundaries** No action taken

9. **PUBLIC HEARING CALENDAR** - None

10. **REPORTS** a. **Trustee Report** Trustees Stettler and Alcumbrac missed addressing corrections to Minutes agenda item 5a. Agenda item 5a was readdressed, and following corrections motion was made by Trustee Stettler, seconded by Trustee Lea to approve the July 3, 2013 and July 11, 2013 minutes as corrected. Motion carried, vote 4-0.

Trustee Stettler inquired as to the requirements for a city permit for the Day of the Dead event. District Manager Jurasky stated that she would be in contact with the city of Cathedral City regarding permit requirements and also the Cathedral City police department.

b. **Manager Report** - District Manager Jurasky presented the Board with promotional information for the Day of the Dead celebration, and discussed the tentative program, art contest and daily events.

11. **FUTURE AGENDA ITEMS** a. **Discussion in 2012/2013 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken

c. **Strategic Planning Study Session** No action taken

d. **Demolition of Old Office and Apartment Buildings** No action taken

e. **Review Investment Policy of the Palm Springs Cemetery District** No action taken

12. **CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE** – None

13. **CLOSED SESSION ANNOUNCEMENTS** – None

14. **ADJOURNMENT** Meeting was adjourned by Trustee Pye at 2:50 P.M. The next regular board meeting is scheduled for 2:00 P.M., Thursday, October 11, 2013.

DATE: _____

John M. Lea, Secretary

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal - General Fund
For the Period From Sep 1, 2013 to Sep 30, 2013

Date	Check #	Line Description	Debit Amount	Credit Amount
9/1/13	19298	Sept 2013 PSCD Health Ins Expense Sept 2013 Employee Portion of Health Ins P.E.R.S.	5,554.60 685.15	6,239.75
9/1/13	19299	Sept 2013 PSCD Dental Ins Expense STANDARD INSURANCE COMPANY RB	380.36	380.36
9/1/13	19300	Sept 2013 PSCD Employee Life Ins Expense STANDARD INSURANCE COMPANY RQ	85.05	85.05
9/5/13	19301	Registration - K Jurasky -Annual Education Semi Registration - John Lea - annual Education Semin Registration - Jesse Madrigal - Annual Education Registration - Roger Clark - Annual Education Se Registration - Jan Pye - annual Education Semina CAPC	296.00 296.00 472.00 296.00 296.00	1,656.00
9/5/13	19302	PCA & CAPC Directors Meeting 9/16/2013 -Oran PUBLIC CEMTERY ALLIANCE	15.00	15.00
9/5/13	19303	Sept 2013 Trash Service BURRTEC WASTE & RECYCLING SVCS	319.82	319.82
9/5/13	19304	W/C Reconciled Contribution FY 12/13: Invoice 4 W/C 2nd Qtr FY 13/14: Invoice 44954 SPECIAL DISTRICT RISK MANAGEMENT AU	130.89 1,688.00	1,818.89
9/5/13	19305	(6) # 5 Vaults: Invoice 40358 (4) # 5 Liners LEGRAND WILBERT, LLC	1,050.00 516.00	1,566.00
9/5/13	19306	Copier Maintenance Agreement 7/21 to 8/20/13: In DESERT BUSINESS MACHINES	43.52	43.52
9/5/13	19307	310D Backhoe Repairs (Radiator) Invoice 20000 LARRY'S RADIATOR & MUFFLER SERVICE	649.50	649.50
9/5/13	19308	2 Years Maintenace Plan: Invoice 222080 E-FILECABINET.COM, LC	480.00	480.00
9/5/13	19309	Security Montoring Service 9/1 to 11/30/13: Invoic Security Montoring service 9/1 to 11/30/13: Invoic DESERT ALARM INC	89.85 89.85	179.70
9/5/13	19310	(4) Slim Jim Waste Cans & Lids - New Admin Offi WAXIE SANITARY SUPPLY	316.32	316.32
9/5/13	19311	Exterior CMU Block Wall - New Admin Bldg.: inv MORENO & SONS PAINTING, INC.	988.00	988.00
9/9/13	19312	Architectural Service 7/13 to 8/9/2013 - New Admi PREST - VUKSIC	4,450.00	4,450.00
9/9/13	19313	New Admin Bldg Computer Network DATATRAQUE	1,750.00	1,750.00
9/9/13	19314	J Burnett Aug 2013 PSCD Retirement Expense FRANKLIN - TEMPLETON	203.84	203.84

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal - General Fund
For the Period From Sep 1, 2013 to Sep 30, 2013

Date	Check #	Line Description	Debit Amount	Credit Amount
9/9/13	19315	22" Color Monitor/Mounting Brackets/Analog Do Basic wireless Package/Door contact/IR Motion se (8) Analog Dome Cameras/16 Ch DVR/Color Mon Reroute 5 Existing Cameras to New Admin Bldg: DESERT ALARM INC	1,027.08 2,202.12 5,428.95 1,110.00	9,768.15
9/12/13	19316	VOID**VOID**		
9/12/13	19317	Couries Service: Invoice 2453731 GOLDEN STATE OVERNIGHT	13.92	13.92
9/12/13	19318	Sept 2013 PSCD Employee Vision Ins Expense SAFEGUARD DENTAL & VISION	60.98	60.98
9/12/13	19319	WMC Usage DESERT WATER AGENCY	671.05	671.05
9/12/13	19320	Pest Control - New Admin Bldg WESTERN EXTERMINATOR	61.50	61.50
9/12/13	19321	Equipment Move Charge - New Admin Bldg: Invo Wireless SVC - Office 10/1 to 10/31/13 Wireless SVC - Well 10/1 to 10/31/13: Invoice INV SKY RIVER COMMUNICATIONS INC	199.00 138.00 138.00	475.00
9/12/13	19322	Aug 2013 New Admin Bldg Project Manager MICHAEL E. FONTANA	2,700.00	2,700.00
9/12/13	19323	Mizell Board Installation Luncheon 9/24/13 MIZELL SENIOR CENTER	40.00	40.00
9/12/13	19324	Repurchase Contract C002618 LINDA BOTLY	493.00	493.00
9/12/13	19325	New Admin Office Furniture - Balance Due: Invoi DESERT BUSINESS INTERIORS	25,545.42	25,545.42
9/13/13	19326	50% Payment on Estimate 16378 dated 9/12/13 DESERT BUSINESS INTERIORS	382.86	382.86
9/18/13	19327	Yellow Pages SUPERMEDIA LLC	180.60	180.60
9/18/13	19328	Well Replenishment COACHELLA VALLEY WATER DIST	3,418.06	3,418.06
9/18/13	19329	Service Charge - America's Plaza Fountain BRADLEY ELECTRIC,INC	85.00	85.00
9/18/13	19330	Re- Engraved Shutter Niche F-19 for Lee Warren HEMET VALLEY MONUMENTS	75.00	75.00
9/18/13	19331	August 2013 Contract Maintenance: Invoice 0005 KIRKPATRICK LANDSCAPING SERVICES IN	14,550.00	14,550.00
9/18/13	19332	Aug 2013 Janitorial Service	250.00	

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal - General Fund
For the Period From Sep 1, 2013 to Sep 30, 2013

Date	Check #	Line Description	Debit Amount	Credit Amount
		NOE B SALCEDO		250.00
9/18/13	19333	General Matters thru 6/30/13: Invoice 41134	450.80	
		Dist Manager Employment Agreement thru 6/30/1	84.00	
		New Admin Bldg thru 6/30/13: Invoic 41135	28.00	
		GREEN, de BORTNOWSKY & QUINTAN		562.80
9/20/13	19334	Courier Service: Invoice 2460774	97.29	
		GOLDEN STATE OVERNIGHT		97.29
9/20/13	19335	1st Billing - FY 12/13 Audit: Invoice 26915	9,000.00	
		LUND & GUTTRY LLP		9,000.00
9/20/13	19336	Admin Bldg - Account 559833-884768	22.22	
		Fire Protection - Account 559831-884770	20.00	
		Business - account 180819-512108	72.20	
		COACHELLA VALLEY WATER DIST		114.42
9/20/13	19337	Phone charges	613.38	
		VERIZON COMMUNICATIONS		613.38
9/20/13	19338	Well # 2	1,494.67	
		WMC	27.21	
		Da Vall Gate	199.14	
		Well # 4 (7/10/13 to 8/8/13)	3,122.97	
		Well # 4 (8/10/13 to 9/9/13)	3,115.42	
		Admin Bldg	1,403.26	
		SOUTHERN CALIF EDISON CO		9,362.67
9/25/13	19339	Stake 3 Section Corners: Invoice 8076 - C-26 &	300.00	
		A/E SANBORN INC		300.00
9/25/13	19340	Well # 4 Service 8/15/13: Invoice 1308-032	340.00	
		SOUTH WEST PUMP & DRILLING		340.00
9/27/13	19341	K Jurasky Sept 2013 PSCD Retirement Contributi	1,692.32	
		K Jurasky Sept 2013 PSCD Retirement Expense	426.68	
		OPPENHEIMER FUNDS SERVICES		2,119.00
9/27/13	19342	R Clark: Sept 2013 PSCD Retirement Expense	215.53	
		OPPENHEIMER FUNDS SERVICES		215.53
9/27/13	19343	J Burnett: Sept 2013 PSCD Retirement Expense	203.84	
		FRANKLIN - TEMPLETON		203.84
9/27/13	19344	J Madrigal Sept 2013 PSCD Retirement Expense	314.02	
		FRANKLIN - TEMPLETON		314.02
9/27/13	19345	J Reyna: Sept 2013 PSCD Retirement Expense	218.64	
		FRANKLIN - TEMPLETON		218.64
9/30/13	19346	VPN Connection 8/1 to 8/31/13: Invoice 999010700	13.52	
		RIVERSIDE COUNTY INFOMATION TECHNO		13.52
9/30/13	19347	Sept 2013Fountain Service: Invoice 010416	100.00	
		ELOY'S POOL SERVICE & REPAIRS		100.00
9/30/13	19348	District Manager Cell Phone Usage	82.69	

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal - General Fund
For the Period From Sep 1, 2013 to Sep 30, 2013

Date	Check #	Line Description	Debit Amount	Credit Amount
		AT & T MOBILITY		82.69
9/30/13	19349	Ground Supervisor Cell & Office Cell Phones SPRINT	86.91	86.91
9/30/13	19350	Irrigation System Repairs: Invoice 7044923 EWING IRRIGATION PRODUCTS, INC	115.87	115.87
9/30/13	19351	Application # 8 - New Admin Bldg RDP/SCI INC.	60,696.61	60,696.61
9/1/13	DEBIT J	Universal Plunger - (Lowe's) COMPANY DEBIT CARD	9.79	9.79
9/1/13	DEBIT J	Concrete Stepping Stones for Pathway - New Adm COMPANY DEBIT CARD	65.23	65.23
9/26/13	DEBIT J	Skill Saw with Extended Warranty - Lowes COMPANY DEBIT CARD	61.45	61.45
9/3/13	DEBIT KJ	Office Supplies (Staples) COMPANY DEBIT CARD	36.35	36.35
9/1/13	DEBIT KJ	(2) Blinds for New Admin Office (3 Day Blinds) COMPANY DEBIT CARD	922.32	922.32
9/2/13	DEBIT KJ	CC Chamber breakfast (9/4/13) COMPANY DEBIT CARD	25.00	25.00
9/4/13	DEBIT KJ	Office Supplies (Penta Flex Hanging Files) (Staple COMPANY DEBIT CARD	117.12	117.12
9/8/13	DEBIT KJ	New Admin Bldg - Office Supplies - (IKEA) COMPANY DEBIT CARD	128.34	128.34
9/9/13	DEBIT KJ	Bayteck - A/P Check Printing Tech Service COMPANY DEBIT CARD	97.50	97.50
9/9/13	DEBIT KJ	Office Keys "DO NOT Duplicate" and Key Tags (COMPANY DEBIT CARD	16.30	16.30
9/10/13	DEBIT KJ	(2) Rolls Stamps - CC Post Office COMPANY DEBIT CARD	92.00	92.00
9/13/13	DEBIT KJ	Office Supplies (Bed Bath and Beyond) COMPANY DEBIT CARD	117.24	117.24
9/12/13	DEBIT KJ	Office Candy (CVS) COMPANY DEBIT CARD	10.63	10.63
9/24/13	DEBIT KJ	(2) Rolls Stamps & (40) 20cent stamps COMPANY DEBIT CARD	100.00	100.00
9/30/13	DEBIT KJ	AT & T Data Connection COMPANY DEBIT CARD	25.00	25.00
9/26/13	DEBIT KJ	Office Supplies (Staples) COMPANY DEBIT CARD	144.54	144.54

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal - General Fund
For the Period From Sep 1, 2013 to Sep 30, 2013

Date	Check #	Line Description	Debit Amount	Credit Amount
9/6/13	EDD TAX	CA Edu & Training P/R 8/22 to 9/6/13 Paid 9/6/13 SUI P/R 8/22 to 9/4/13 Paid 9/6/13 EMPLOYMENT DEVELOPMENT DEPT	0.32 11.51	11.83
9/20/13	EDD TAX	SIT P/R 9/5 to 9/18/13 Paid 9/20/13 SDI P/R 9/5 to 9/18/13 Paid 9/20/13 EMPLOYMENT DEVELOPMENT DEPT	181.96 111.39	293.35
9/6/13	EDD TAX	SIT P/R 8/22 to 9/4/13 paid 9/6/13 SDI P/R 8/22 to 9/4/13 Paid 9/6/13 EMPLOYMENT DEVELOPMENT DEPT	186.13 100.47	286.60
9/20/13	EDD TAX	CA Edu & Training P/R 9/5 to 9/18/13 Paid 9/20/13 SUI P/R 9/5 to 9/18/13 Paid 9/20/13 EMPLOYMENT DEVELOPMENT DEPT	0.89 32.01	32.90
9/6/13	EXPRESS	FIT P/R 8/22 TO 9/4/13 Paid 9/6/13 Soc Security P/R 8/22 to 9/4/13 Paid 9/6/13 Medicare P/r 8/22 to 9/4/13 Paid 9/6/13 BANK OF AMERICA	861.15 1,245.76 291.31	2,398.22
9/20/13	EXPRESS	FIT P/R 9/5 to 9/18/13 Paid 9/20/13 Social Security P/R 9/5 to 9/18/13 Paid 9/20/13 Medicare P/R 9/5 to 9/18/13 Paid 9/20/13 BANK OF AMERICA	844.80 1,381.16 323.04	2,549.00
9/6/13	FEES	Process Fee P/R to 9/4/13 Paid 9/6/13 CBIZ PAYROLL	57.66	57.66
9/20/13	FEES	P/R Processing P/r9/5 to 9/18/2013 Paid 9/20/13 CBIZ PAYROLL	73.01	73.01
	Total		172,140.86	172,140.86

PALM SPRINGS CEMETERY DIST
Payroll Disbursement Journal-General Fund
For the Period From Sep 1, 2013 to Sep 30, 2013

Date	Reference	Employee	Amount
9/6/13	2476	KATHLEEN JURASKY	1,582.99
9/6/13	2477	JESSE B. MADRIGAL	1,666.54
9/6/13	2478	JANET M. BURNETT	1,123.79
9/6/13	2479	ROGER L. CLARK	1,313.09
9/6/13	2480	BIANCA FELIX	292.18
9/6/13	2481	JUAN F. REYNA	1,282.64
9/20/13	2487	KATHLEEN JURASKY	1,582.98
9/20/13	2488	KATHLEEN JURASKY	400.00
9/20/13	2489	JESSE B. MADRIGAL	1,321.07
9/20/13	2490	JESSE B. MADRIGAL	183.51
9/20/13	2491	JANET M. BURNETT	1,123.78
9/20/13	2492	ROGER L. CLARK	1,295.61
9/20/13	2493	BIANCA FELIX	446.92
9/20/13	2494	JUAN F. REYNA	874.85
9/20/13	2495	JANE ALCUMBRAC	91.35
9/20/13	2496	JOHN M. LEA	91.35
9/20/13	2497	JAN M. PYE	91.35
9/20/13	2498	GEORGE STETTLER	91.35
9/1/13 thru 9/30/13			14,855.35

GENERAL FUND, INVESTMENTS & ACO DISBURSEMENT RECAP Sept 2013

Cash Disbursement Journal (Includes ACO listed below)	172,140.86
Payroll Disbursement Journal	14,855.35
TOTAL PSCD DISBURSEMENTS	<u>186,996.21</u>

TOTAL GENERAL FUND EXPENDITURES 79,743.51

Payment Voucher # 1426	25,311.87	
Payment Voucher # 1427	29,902.09	78,051.19
Payment Voucher # 1431	22,837.23	

ACO DISBURSEMENTS

1 Waxie Sanitary Supply		
Trash Cans for New Bathroom	CK 19310	316.32
2 Moreno & Sons Painting		
Bal Due Veterans Chapel Painting	CK 19311	988.00
3 Ikia		
Office Supplies for New Admin Bldg	DEBIT KJ	128.34
4 Prest - Vuksic		
Architecural SVC for New Admin	CK 19312	4,450.00
5 Desert Alarm		
(8) Cameras, Monitors & Install	CK 19315	9,768.15
New Admin Bldg Security		
6 Datatraque		
New Admin Computer Newwook	CK 19313	1,750.00
7 Michael E Fontana		
New Admin Bldg Project Manager	CK 13222	2,700.00
8 Skyriver Communications		
Move Wireless System to New Admin Bldg	CK 13921	199.00
9 Desert Business Interiors		
2nd Payment on New Admin Furniture	CK 13325	25,545.42
10 Desert Business Interiors		
Payment on New Admin Furniture	CK 19326	382.86
11 Green, de Bortnowski & Quintanilla LLP		
Legal Fees	CK 19333	28.00
12 A/E Sanborn		
Stake 3 Corners C-26 & C-27 Project	CK 19339	300.00
13 RDP/SCI Omc		
Application # 8 - New Admin Bldg	CK 19351	60,696.61
TOTAL ACO EXPENDITURES		<u>107,252.70</u>

- 1 ACO PV 1425 (8/26/13)
- 2 ACO PV 1422 (8/21/13)
- 3 ACO PV 1428 (9/9/13)
- 4 ACO PV 1428 (9/9/13)
- 5 ACO PV 1428 (9/9/13)
- 6 ACO PV 1428 (9/9/13)
- 7 ACO PV 1428 (9/9/13)
- 8 ACO PV 1429 (9/10/13)
- 9 ACO PV 1414 (7/3/13)
- 10 ACO PV 1429 (9/10/13)
- 11 ACO PV 1430 (9/13/13)
- 12 ACO PV 1432 (9/24/13)
- 13 ACO PV 1402 (4/7/13)

TOTAL SEPT 2013 DISBURSEMENTS	<u>186,996.21</u>
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PALM SPRINGS CEMETERY DISTRICT

September 30, 2013

SITE SALES & INTERMENTS

	Prior Months		Sept		2013 YTD Totals		Sept 2012 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult, C	6	0	6	0	12	0	27	0
Adult, A&B	11	0	3	0	14	0	19	0
Premium	7	0	0	0	7	0	8	0
Children	0	0	0	0	0	0	0	0
Cremation	0	2	1	0	1	2	2	0
Niche	1	0	1	0	2	0	5	0
TOTALS	25	2	11	0	36	2	61	0

LOT REPURCHASES

	Prior Months		Sept		YTD 2013		YTD Sept 2012	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	2	0	0	0	2	0	6	0
Cremation	2	0	0	0	2	0	0	0
Niche	4	0	0	0	4	0	1	0
TOTALS	8	0	0	0	8	0	7	0

INTERMENTS (Includes Saturday & Sunday)

	Prior Months		Sept		2013 YTD Totals		Sept 2012 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	18	0	9	0	27	0	39	0
Children	0	0	0	0	0	0	0	0
Cremation	4	1	5	0	9	1	8	1
Niche	5	0	0	0	5	0	4	0
TOTALS	27	1	14	0	41	1	51	1

SATURDAY INTERMENTS

	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	1	0	2	0	3	0	1	0
Child	0	0	0	0	0	0	0	0
Cremation	0	0	2	0	2	0	1	0
TOTALS	1	0	4	0	5	0	2	0

SUNDAY INTERMENTS

	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	0	0	0	0	0	0	0	0
Child	0	0	0	0	0	0	0	0
Cremation	1	0	0	0	1	0	1	0
TOTALS	1	0	0	0	1	0	1	0

**PALM SPRINGS CEMETERY DIST
GENERAL FUND TRIAL BALANCE
AS OF SEPTEMBER 30, 2013**

ACCOUNT NUMBER	DESCRIPTION	DEBIT	CREDIT
ASSETS:			
10002	CASH ON HAND - COUNTY	24,645.97	
10003	PETTY CASH	900.00	
10004	CASH IN BANK - CHECKING	39,145.95	
10005	CASH/HND-CNTY-RESTRICTED	14,400.00	
10008	CASH CLEARING ACCOUNT	320.14	
10009	CASH IN BANK - RESERVE CHECKN	47,297.91	
10015	ACO PURCHASES RECEIVABLE		160,239.71
10016	SECURITY DEPOSITS	130.50	
11025	DUE FROM PRENEED	493.00	
11030	TAX REVENUE RECEIVABLE	3,390.38	
14010	PREPAID INSURANCE	12,206.72	
14011	PREPAID W/C INSURANCE	1,688.00	
	ASSETS:	144,618.57	160,239.71
LIABILITIES:			
20101	REVOLVING FUND/IMPREST CASH		14,400.00
20102	SALES TAX PAYABLE		360.73
20109	LEASE DEPOSIT - PREPAID		55,620.00
20111	EMPLOYEES INSURANCE PAYABLE		2,569.80
20220	ACCRUED EMPLOYEE PAYROLL		1,903.20
20221	ACCRUED VACATION PAYABLE		11,786.23
20226	STATE DISABILITY INS PAYABLE	.18	
27400	OPEB BENEFIT LIABILITY:GASB45		377,488.50
	LIABILITIES:	.18	464,128.46
EQUITY:			
39004	BEGINNING BALANCE EQUITY		180,070.95
39005	RETAINED EARNINGS	546,844.92	
	TOTAL EQUITY:	546,844.92	180,070.95
REVENUE:			
40001	OPEN AND CLOSE		37,700.00
40202	RETURNED CHECK BANK CHARGE		25.00
40203	INTEREST RECEIVED		9.20
40205CC	CREDIT CARD CONVEN FEE		544.33
40205SAT	SAT INTERMENT SURCHARGE		3,900.00
40205SUN	SUN INTERMENT SURCHARGE		125.00
40206	TAX COLLECTIONS		11,668.17
40207	VAULTS		1,900.00
40207-EX LG CRE	EX LG CREMATION VAULTS		595.00
40208	LINERS		1,620.00
40209	GRAVE VASES		1,030.50
40210	MEMORIAL WALL INCOME		25.00
40211	ENR SURCHARGE		4,650.00
40212	LOT TRANSFERS		450.00
40213	COUNTY INTEREST INCOME		21.03
40216	HANDLING FEE		10,400.00
40217	PRENEED CONTRACT SERVICE CHG		1,200.00
40218	VASE/HDSTN SET & CLEAN		6,735.00
	REVENUE:		82,598.23

**PALM SPRINGS CEMETERY DIST
GENERAL FUND TRIAL BALANCE
AS OF SEPTEMBER 30, 2013**

ACCOUNT NUMBER	DESCRIPTION	DEBIT	CREDIT
EXPENSES:			
60101	REGULAR SALARIES	60,595.87	
60102	BOT SALARIES	1,500.00	
61101	TEMPORARY HELP	1,730.62	
71101	RETIREMENT/PENSION	4,115.47	
71201	FICA	3,927.82	
71202	MEDICARE	918.60	
72301	EMPLOYEE GROUP INSURANCE	17,391.69	
72601	UNEMPLOYMENT INSURANCE	137.63	
73101	WORKERS COMP INSURANCE	1,818.89	
81111	ELECTRICITY	15,527.43	
81112	TELEPHONE	1,859.97	
81113	WATER	12,098.78	
83308	COMMUNITY OUTREACH	740.00	
83309	VISA-MASTER CHG FEES	790.74	
83311	COUNTY SERVICE CHARGE	270.86	
83313	GENERAL INSURANCE	4,068.87	
83314	LEGAL	534.80	
83315	LOT REPURCHASE	2,450.80	
83316	OFFICE EXPENSE	3,839.41	
83317	TRAVEL & CONVENTION	5,887.68	
83321	AUDIT	9,000.00	
83323	ADVERTISING/PUBLICITY	666.80	
84411	LARGE EQUIPMENT REPAIRS	2,730.93	
84413	IRRIGATION SYSTEM REPAIRS	915.94	
84415	GASOLINE, OIL, TIRES	2,311.26	
84416	PLANT & BUILDING	4,893.92	
84418	TOOLS & SUPPLIES	61.45	
84419	GRAVE LINERS & VAULTS	2,966.00	
84420	GRAVE VASES	1,847.70	
84422	CONTRACT TREE/GARDEN MAINT	29,031.90	
84423	CONTRACT BURIALS	300.00	
84424	SECURITY CAMERA EXPENSE	641.85	
	EXPENSES:	195,573.68	
REPORT TOTALS		887,037.35	887,037.35

**PALM SPRINGS CEMETERY DIST
BALANCE SHEET
SEPTEMBER 30, 2013**

ASSETS

ASSETS

CASH ON HAND - COUNTY	24,645.97	
PETTY CASH	900.00	
CASH IN BANK - CHECKING	39,145.95	
CSH/HND-CNTY-RESTRICTED	14,400.00	
CASH CLEARING ACCOUNT	320.14	
CASH IN BANK - RESERVE CHECKING	47,297.91	
ACO PURCHASES RECEIVABLE	(160,239.71)	
SECURITY DEPOSITS	130.50	
DUE FROM PRENEED	493.00	
TAX REVENUE RECEIVABLE	3,390.38	
PREPAID INSURANCE	12,206.72	
PREPAID W/C INSURANCE	1,688.00	
 TOTAL ASSETS		 (15,621.14)
 TOTAL ASSETS		 (15,621.14)

LIABILITIES AND EQUITY

LIABILITIES

REVOLVING FUND/IMPREST CASH	14,400.00	
SALES TAX PAYABLE	360.73	
LEASE DEPOSIT - PREPAID	55,620.00	
EMPLOYEES INSURANCE PAYABLE	2,569.80	
ACCRUED EMPLOYEE PAYROLL	1,903.20	
ACCRUED VACATION PAYABLE	11,786.23	
STATE DISABILITY INS PAYABLE	(0.18)	
OPEB BENEFIT LIABILITY: GASB45	377,488.50	
TOTAL LIABILITIES		464,128.28
 TOTAL LIABILITIES		 464,128.28

EQUITY

BEGINNING BALANCE EQUITY	180,070.95	
RETAINED EARNINGS	(546,844.92)	
NET INCOME	(112,975.45)	
TOTAL EQUITY		(479,749.42)
 TOTAL LIABILITIES AND EQUITY		 (15,621.14)

**PALM SPRINGS CEMETERY DIST
INCOME STATEMENT - GENERAL FUND
FOR THE THREE MONTHS ENDING SEPTEMBER 30, 2013**

REVENUE	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
OPEN AND CLOSE	11,125.00	22,175.00	(11,050.00)	37,700.00	55,850.00	(18,150.00)
RETURNED CHECK BANK CHARGE	25.00	0.00	25.00	25.00	0.00	25.00
INTEREST RECEIVED	0.00	0.37	(0.37)	9.20	2.07	7.13
LAND LEASE	0.00	4,635.00	(4,635.00)	0.00	13,905.00	(13,905.00)
CREDIT CARD CONVEN FEE	148.63	167.02	(18.39)	544.33	662.60	(118.27)
SAT INTERMENT SURCHARGE	2,150.00	450.00	1,700.00	3,900.00	1,300.00	2,600.00
SUN INTERMENT SURCHARGE	0.00	0.00	0.00	125.00	575.00	(450.00)
TAX COLLECTIONS	11,417.19	5,194.26	6,222.93	11,668.17	5,194.26	6,473.91
VAULTS	0.00	190.00	(190.00)	1,900.00	2,470.00	(570.00)
EX LG CREMATION VAULTS	255.00	255.00	0.00	595.00	775.00	(180.00)
LINERS	810.00	2,020.00	(1,210.00)	1,620.00	3,635.00	(2,015.00)
GRAVE VASES	190.50	205.00	(14.50)	1,030.50	1,486.50	(456.00)
MEMORIAL WALL INCOME	200.00	0.00	200.00	25.00	200.00	(175.00)
ENR SURCHARGE	1,000.00	2,950.00	(1,950.00)	4,650.00	8,850.00	(4,200.00)
LOT TRANSFERS	450.00	90.00	360.00	450.00	180.00	270.00
COUNTY INTEREST INCOME	0.00	0.00	0.00	21.03	32.78	(11.75)
HANDLING FEE	2,930.00	7,140.00	(4,210.00)	10,400.00	18,590.00	(8,190.00)
PRENEED CONTRACT SERVICE CHG	100.00	300.00	(200.00)	1,200.00	1,300.00	(100.00)
VASE/HDSTN SET & CLEAN	2,455.00	1,950.00	505.00	6,735.00	8,000.00	(1,265.00)
TOTAL REVENUE	33,256.32	47,721.65	(14,465.33)	82,598.23	123,008.21	(40,409.98)
	<u>33,256.32</u>	<u>47,721.65</u>	<u>(14,465.33)</u>	<u>82,598.23</u>	<u>123,008.21</u>	<u>(40,409.98)</u>
EXPENSES						
REGULAR SALARIES	20,623.32	19,640.77	982.55	60,595.87	58,700.19	1,895.68
BOT BOARD MEETINGS	400.00	400.00	0.00	1,500.00	900.00	600.00
BOT CONFERENCES	592.00	0.00	592.00	1,752.00	0.00	1,752.00
TEMPORARY HELP	319.87	0.00	319.87	1,730.62	0.00	1,730.62
RETIREMENT/PENSION	1,582.55	1,344.84	237.71	4,115.47	4,018.97	96.50
FICA	1,313.47	1,232.72	80.75	3,927.82	3,665.78	262.04
MEDICARE	307.18	288.30	18.88	918.60	857.32	61.28
EMPLOYEE GROUP INSURANCE	5,234.68	5,746.98	(512.30)	17,391.69	17,260.14	131.55
UNEMPLOYMENT INSURANCE	44.73	16.40	28.33	137.63	36.90	100.73
WORKERS COMP INSURANCE	693.57	600.00	93.57	1,818.89	1,800.00	18.89
ELECTRICITY	9,362.67	5,230.53	4,132.14	15,527.43	12,198.31	3,329.12
TELEPHONE	807.98	399.48	408.50	1,859.97	1,365.32	494.65
WATER	4,203.53	4,174.47	29.06	12,098.78	12,697.46	(598.68)
COMMUNITY OUTREACH	65.00	0.00	65.00	740.00	470.00	270.00
VISA-MASTER CHG FEES	229.76	395.32	(165.56)	790.74	1,061.01	(270.27)
COUNTY SERVICE CHARGE	13.52	35.40	(21.88)	270.86	277.68	(6.82)
GENERAL INSURANCE	1,356.29	1,178.77	177.52	4,068.87	3,536.31	532.56
LEGAL	534.80	0.00	534.80	534.80	434.00	100.80
LOT REPURCHASE	0.00	1,650.00	(1,650.00)	2,450.80	3,070.00	(619.20)
OFFICE EXPENSE	1,739.93	630.30	1,109.63	3,839.41	2,665.06	1,174.35
TRAVEL & CONVENTION	888.00	768.00	120.00	4,135.68	4,130.34	5.34
AUDIT	9,000.00	920.00	8,080.00	9,000.00	920.00	8,080.00
ADVERTISING/PUBLICITY	180.60	177.95	2.65	666.80	1,163.85	(497.05)
AUTO TRUCK EXPENSE	0.00	0.00	0.00	0.00	241.61	(241.61)
LARGE EQUIPMENT REPAIRS	649.50	0.00	649.50	2,730.93	0.00	2,730.93
IRRIGATION SYSTEM REPAIRS	115.87	2,219.79	(2,103.92)	915.94	2,586.69	(1,670.75)
GASOLINE, OIL, TIRES	0.00	1,999.48	(1,999.48)	2,311.26	2,012.50	298.76
PLANT & BUILDING	1,241.11	1,673.37	(432.26)	4,893.92	4,075.83	818.09
TOOLS & SUPPLIES	61.45	0.00	61.45	61.45	0.00	61.45
GRAVE LINERS & VAULTS	1,566.00	1,732.00	(166.00)	2,966.00	5,641.58	(2,675.58)
GRAVE VASES	0.00	0.00	0.00	1,847.70	343.58	1,504.12
CONTRACT TREE/GARDEN MAINTNCE	14,550.00	14,524.45	25.55	29,031.90	29,074.45	(42.55)
CONTRACT BURIALS	0.00	300.00	(300.00)	300.00	300.00	0.00
SECURITY CAMERA EXPENSE	227.85	138.00	89.85	641.85	552.00	89.85
TOTAL EXPENSES	(77,905.23)	(67,417.32)	(10,487.91)	(195,573.68)	(176,056.88)	(19,516.80)
NET INCOME FROM OPERATIONS	(44,648.91)	(19,695.67)	(24,953.24)	(112,975.45)	(53,048.67)	(59,926.78)
OTHER INCOME & EXPENSE						
TOTAL OTHER INCOME & EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
NET INCOME (LOSS)	(44,648.91)	(19,695.67)	(24,953.24)	(112,975.45)	(53,048.67)	(59,926.78)

PALM SPRINGS CEMETERY DIST
ANNUAL BUDGET INCOME STATEMENT - GENERAL FUND
FOR THE THREE MONTHS ENDING SEPTEMBER 30, 2013

	PTD ACTUAL	PTD BUDGET	VARIANCE	YTD ACTUAL	ANNUAL BUDGET	VARIANCE
REVENUES						
OPEN AND CLOSE	11,125.00	22,295.00	(11,170.00)	37,700.00	267,540.00	(229,840.00)
MISC SPECIAL SET-UP	0.00	66.66	(66.66)	0.00	800.00	(800.00)
RETURNED CHECK BANK CHARGE	25.00	4.16	20.84	25.00	50.00	(25.00)
INTEREST RECEIVED	0.00	1.66	(1.66)	9.20	20.00	(10.80)
LAND LEASE	0.00	4,635.00	(4,635.00)	0.00	55,620.00	(55,620.00)
CREDIT CARD CONVEN FEE	148.63	378.33	(229.70)	544.33	4,540.00	(3,995.67)
SAT INTERMENT SURCHARGE	2,150.00	920.83	1,229.17	3,900.00	11,050.00	(7,150.00)
SUN INTERMENT SURCHARGE	0.00	791.66	(791.66)	125.00	9,500.00	(9,375.00)
TAX COLLECTIONS	11,417.19	21,611.91	(10,194.72)	11,668.17	259,343.00	(247,674.83)
VAULTS	0.00	1,564.16	(1,564.16)	1,900.00	18,770.00	(16,870.00)
EX LG CREMATION VAULTS	255.00	0.00	255.00	595.00	0.00	595.00
LINERS	810.00	1,303.25	(493.25)	1,620.00	15,639.00	(14,019.00)
GRAVE VASES	190.50	620.00	(429.50)	1,030.50	7,440.00	(6,409.50)
MEMORIAL WALL INCOME	200.00	25.00	175.00	25.00	300.00	(275.00)
ENR SURCHARGE	1,000.00	2,647.50	(1,647.50)	4,650.00	31,770.00	(27,120.00)
LOT TRANSFERS	450.00	60.00	390.00	450.00	720.00	(270.00)
COUNTY INTEREST INCOME	0.00	10.83	(10.83)	21.03	130.00	(108.97)
HANDLING FEE	2,930.00	7,427.25	(4,497.25)	10,400.00	89,127.00	(78,727.00)
PRENEED CONTRACT SERVICE CHG	100.00	719.16	(619.16)	1,200.00	8,630.00	(7,430.00)
VASE/HDSTN SET & CLEAN	2,455.00	3,218.83	(763.83)	6,735.00	38,626.00	(31,891.00)
NICHE SHUTTER CLEAN-REPAINT	0.00	8.33	(8.33)	0.00	100.00	(100.00)
TOTAL REVENUES	33,256.32	68,309.52	(35,053.20)	82,598.23	819,715.00	(737,116.77)
	<u>33,256.32</u>	<u>68,309.52</u>	<u>(35,053.20)</u>	<u>82,598.23</u>	<u>819,715.00</u>	<u>(737,116.77)</u>
EXPENSES						
REGULAR SALARIES	20,623.32	23,819.16	(3,195.84)	60,595.87	285,830.00	(225,234.13)
BOT BOARD MEETINGS	400.00	625.00	(225.00)	1,500.00	7,500.00	(6,000.00)
BOT CONFERENCES	592.00	0.00	592.00	1,752.00	0.00	1,752.00
TEMPORARY HELP	319.87	500.00	(180.13)	1,730.62	6,000.00	(4,269.38)
RETIREMENT/PENSION	1,582.55	1,591.08	(8.53)	4,115.47	19,093.00	(14,977.53)
FICA	1,313.47	1,546.50	(233.03)	3,927.82	18,558.00	(14,630.18)
MEDICARE	307.18	361.75	(54.57)	918.60	4,341.00	(3,422.40)
EMPLOYEE GROUP INSURANCE	5,234.68	6,806.50	(1,571.82)	17,391.69	81,678.00	(64,286.31)
UNEMPLOYMENT INSURANCE	44.73	249.41	(204.68)	137.63	2,993.00	(2,855.37)
WORKERS COMP INSURANCE	693.57	601.08	92.49	1,818.89	7,213.00	(5,394.11)
ELECTRICITY	9,362.67	4,625.00	4,737.67	15,527.43	55,500.00	(39,972.57)
TELEPHONE	807.98	508.33	299.65	1,859.97	6,100.00	(4,240.03)
WATER	4,203.53	2,800.00	1,403.53	12,098.78	33,600.00	(21,501.22)
COMMUNITY OUTREACH	65.00	166.66	(101.66)	740.00	2,000.00	(1,260.00)
VISA-MASTER CHG FEES	229.76	375.00	(145.24)	790.74	4,500.00	(3,709.26)
RETURNED CHECK	0.00	4.16	(4.16)	0.00	50.00	(50.00)
COUNTY SERVICE CHARGE	13.52	54.16	(40.64)	270.86	650.00	(379.14)
EDUCATION	0.00	25.00	(25.00)	0.00	300.00	(300.00)
GENERAL INSURANCE	1,356.29	1,356.33	(0.04)	4,068.87	16,276.00	(12,207.13)
LEGAL	534.80	333.33	201.47	534.80	4,000.00	(3,465.20)
LOT REPURCHASE	0.00	500.00	(500.00)	2,450.80	6,000.00	(3,549.20)
OFFICE EXPENSE	1,739.93	1,333.33	406.60	3,839.41	16,000.00	(12,160.59)
TRAVEL & CONVENTION	888.00	1,250.00	(362.00)	4,135.68	15,000.00	(10,864.32)
UNIFORMS & SAFETY EQUIPMENT	0.00	33.33	(33.33)	0.00	400.00	(400.00)
MTG EXP & SUPPLIES	0.00	91.66	(91.66)	0.00	1,100.00	(1,100.00)
AUDIT	9,000.00	937.50	8,062.50	9,000.00	11,250.00	(2,250.00)
ADVERTISING/PUBLICITY	180.60	1,666.66	(1,486.06)	666.80	20,000.00	(19,333.20)
AUTO TRUCK EXPENSE	0.00	83.33	(83.33)	0.00	1,000.00	(1,000.00)
LARGE EQUIPMENT REPAIRS	649.50	83.33	566.17	2,730.93	1,000.00	1,730.93
EQUIPMENT REPAIRS	0.00	41.66	(41.66)	0.00	500.00	(500.00)
IRRIGATION SYSTEM REPAIRS	115.87	666.66	(550.79)	915.94	8,000.00	(7,084.06)
FERTILIZER AND SEED	0.00	1,250.00	(1,250.00)	0.00	15,000.00	(15,000.00)
GASOLINE, OIL, TIRES	0.00	500.00	(500.00)	2,311.26	6,000.00	(3,688.74)
PLANT & BUILDING	1,241.11	1,983.33	(742.22)	4,893.92	23,800.00	(18,906.08)
ROAD MAINTENANCE	0.00	166.66	(166.66)	0.00	2,000.00	(2,000.00)
TOOLS & SUPPLIES	61.45	131.66	(70.21)	61.45	1,580.00	(1,518.55)
GRAVE LINERS & VAULTS	1,566.00	2,720.83	(1,154.83)	2,966.00	32,650.00	(29,684.00)
GRAVE VASES	0.00	258.33	(258.33)	1,847.70	3,100.00	(1,252.30)
CONTRACT TREE/GARDEN MAINTNC	14,550.00	14,550.00	0.00	29,031.90	174,600.00	(145,568.10)
CONTRACT BURIALS	0.00	458.33	(458.33)	300.00	5,500.00	(5,200.00)
SECURITY CAMERA EXPENSE	227.85	133.33	94.52	641.85	1,600.00	(958.15)
TOTAL EXPENSES	77,905.23	75,188.38	2,716.85	195,573.68	902,262.00	(706,688.32)
NET INCOME FROM OPERATIONS	(44,648.91)	(6,878.86)	(37,770.05)	(112,975.45)	(82,547.00)	(30,428.45)
OTHER INCOME & EXPENSE						
RESERVES TRANSFERRED IN	0.00	8,545.58	(8,545.58)	0.00	102,547.00	(102,547.00)
OTHER EXPENSE APPROP CONTING	0.00	1,666.72	(1,666.72)	0.00	20,000.00	(20,000.00)
TOTAL OTHER INCOME & EXPENSES	0.00	(6,878.86)	6,878.86	0.00	(82,547.00)	82,547.00
NET INCOME (LOSS)	(44,648.91)	0.00	(44,648.91)	(112,975.45)	0.00	(112,975.45)

**ACCUMULATIVE CAPITAL OUTLAY FUND
TRIAL BALANCE
AS OF SEPTEMBER 30, 2013**

ACCOUNT NUMBER	DESCRIPTION	DEBIT	CREDIT
CURRENT ASSETS:			
002343	CASH ON DEPOSIT -COUNTY	14,605.54	
003343	ASSET RPLCE RSRVE-LAND/BLD/EI	24,071.90	
004343	ASSET PURCHASE HOLDING ACCO	1,792,038.88	
006343	CASH - INTEREST/DIVIDENDS	517,597.67	
007343	INVESTED FUNDS - PSCD	522,563.48	
009343	DONATIONS & GRANTS	25.00	
018343	UNREALIZED G/L ON SECURITIES		122,388.71
	CURRENT ASSETS:	2,870,902.47	122,388.71
FIXED ASSETS:			
010343	AUTO	63,482.63	
011343	LARGE EQUIPMENT	122,665.72	
012343	BUILDINGS	349,920.12	
013343	EQUIPMENT	59,977.50	
014343	FURNITURE & FIXTURES	90,226.35	
015343	LAND & IMPROVEMENTS	1,878,276.81	
016343	WATER SYSTEMS	923,177.90	
	FIXED ASSETS:	3,487,727.03	
OTHER ASSETS:			
	OTHER ASSETS:	0.00	
CURRENT LIABILITIES:			
131343	ACCUMULATED DEPRECIATION		2,218,436.23
	CURRENT LIABILITIES:		2,218,436.23
RETAINED EARNINGS:			
141343	RETAINED EARNINGS		3,257,723.40
142343	ACO PROPOSED EXPENDITURES		787,016.88
	RETAINED EARNINGS:		4,044,740.28
REVENUE:			
201343	BURIAL RIGHT SALES		29,800.00
203343	CURRENT INTEREST & DIVIDENDS		4,252.16
213343	COUNTY INTEREST INCOME		76.28
230343	GAIN/INVEST FAIR VALUE INCREA:	59,837.07	
	REVENUE:	59,837.07	34,128.44
EXPENSES:			
310343	INVESTMENT ADVISOR FEES	1,227.09	
	EXPENSES:	1,227.09	
	REPORT TOTALS	6,419,693.66	6,419,693.66

**ACCUMULATIVE CAPITAL OUTLAY
BALANCE SHEET
SEPTEMBER 30, 2013**

ASSETS

CURRENT ASSETS

CASH ON DEPOSIT - COUNTY	14,605.54
ASSET REPLCE RSRVE-LAND/BLD/ETC	24,071.90
ASSET PURCHASE HOLDING ACCOUNT	1,792,038.88
CASH - INTEREST/DIVIDENDS	517,597.67
INVESTED FUNDS - PSCD	522,563.48
DONATIONS & GRANTS	25.00
UNREALIZED G/L ON SECURITIES	(122,388.71)

TOTAL CURRENT ASSETS		2,748,513.76
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FIXED ASSETS

AUTO	63,482.63
LARGE EQUIPMENT	122,665.72
BUILDINGS	349,920.12
EQUIPMENT	59,977.50
FURNITURE & FIXTURES	90,226.35
LAND & IMPROVEMENTS	1,878,276.81
WATER SYSTEMS	923,177.90

TOTAL FIXED ASSETS		3,487,727.03
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OTHER ASSETS

TOTAL OTHER ASSETS		0.00
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TOTAL ASSETS		6,236,240.79
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LIABILITIES AND EQUITY

CURRENT LIABILITIES

ACCUMULATED DEPRECIATION	2,218,436.23	
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TOTAL CURRENT LIABILITIES		2,218,436.23
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TOTAL LIABILITIES		2,218,436.23
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RETAINED EARNINGS

RETAINED EARNINGS	3,257,723.40	
ACO PROPOSED EXPENDITURES	787,016.88	
NET INCOME	(26,935.72)	

TOTAL RETAINED EARNINGS		4,017,804.56
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TOTAL LIABILITIES AND EQUITY		6,236,240.79
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**ACCUMULATIVE CAPITAL OUTLAY
INCOME STATEMENT
FOR THE THREE MONTHS ENDING SEPTEMBER 30, 2013**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
BURIAL RIGHT SALES	8,250.00	10,150.00	(1,900.00)	29,800.00	40,750.00	(10,950.00)
CURRENT INTEREST & DIVIDENDS	2,549.83	4,869.10	(2,319.27)	4,252.16	9,675.14	(5,422.98)
COUNTY INTEREST INCOME	0.00	0.00	0.00	76.28	232.18	(155.90)
GAIN/INVEST FAIR VALUE INCREASES	(7,068.59)	1,874.86	(8,943.45)	(59,837.07)	(1,468.27)	(58,368.80)
TOTAL REVENUE	<u>3,731.24</u>	<u>16,893.96</u>	<u>(13,162.72)</u>	<u>(25,708.63)</u>	<u>49,189.05</u>	<u>(74,897.68)</u>
	3,731.24	16,893.96	(13,162.72)	(25,708.63)	49,189.05	(74,897.68)
EXPENSES						
INVESTMENT ADVISOR FEES	0.00	0.00	0.00	1,227.09	2,408.63	(1,181.54)
TOTAL EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(1,227.09)</u>	<u>(2,408.63)</u>	<u>1,181.54</u>
	0.00	0.00	0.00	(1,227.09)	(2,408.63)	1,181.54
NET INCOME FROM OPERATIONS	<u>3,731.24</u>	<u>16,893.96</u>	<u>(13,162.72)</u>	<u>(26,935.72)</u>	<u>46,780.42</u>	<u>(73,716.14)</u>
	3,731.24	16,893.96	(13,162.72)	(26,935.72)	46,780.42	(73,716.14)
OTHER INCOME & EXPENSE						
TOTAL OTHER INCOME & EXPENSE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	0.00	0.00	0.00	0.00	0.00	0.00
NET INCOME (LOSS)	<u>3,731.24</u>	<u>16,893.96</u>	<u>(13,162.72)</u>	<u>(26,935.72)</u>	<u>46,780.42</u>	<u>(73,716.14)</u>
	3,731.24	16,893.96	(13,162.72)	(26,935.72)	46,780.42	(73,716.14)

**ENDOWMENT CARE FUND
TRIAL BALANCE
AS OF SEPTEMBER 30, 2013**

ACCOUNT NUMBER	DESCRIPTION	DEBIT	CREDIT
ASSETS:			
002342	CASH ON DEPOSIT - COUNTY	556,953.18	
003-342	INTEREST ON DEPOSIT-COUNTY	119,784.12	
006342	CASH - INTEREST/DIVIDENDS	1,131,761.74	
007342	INVESTED FUNDS - PSCD	3,152,495.45	
018342	UNREALIZED G/L ON SECURITIES		138,961.06
	ASSETS:	4,960,994.49	138,961.06
 RETAINED EARNINGS:			
141342	RETAINED EARNINGS- ENDOWMEN		4,424,128.66
142342	ACCRUED INTEREST & DIVIDENDS		428,240.45
143342	REALIZED INVESTMENT GAIN/LOS		18,405.00
	RETAINED EARNINGS:		4,870,774.11
 REVENUE:			
200342	WMC ENDOWMENT CARE		3,375.00
201342	ENDOWMENT CARE DEPOSITS		21,923.00
203342	CURRENT INTEREST & DIVIDENDS		7,415.52
213342	COUNTY INTEREST INCOME		309.86
230342	GAIN/INVEST FAIR VALUE INCREA	76,448.03	
	REVENUE:	76,448.03	33,023.38
 EXPENSES:			
310342	INVESTMENT ADVISOR FEES	5,316.03	
	EXPENSES:	5,316.03	
 REPORT TOTALS		5,042,758.55	5,042,758.55

**ENDOWMENT CARE FUND
BALANCE SHEET
SEPTEMBER 30, 2013**

ASSETS

ASSETS

CASH ON DEPOSIT - COUNTY	556,953.18	
INTEREST ON DEPOSIT-COUNTY	119,784.12	
CASH - INTEREST/DIVIDENDS	1,131,761.74	
INVESTED FUNDS - PSCD	3,152,495.45	
UNREALIZED G/L ON SECURITIES	(138,961.06)	
 TOTAL ASSETS		 4,822,033.43
 TOTAL ASSETS		 4,822,033.43

LIABILITIES AND FUND EQUITY

LIABILITIES

TOTAL LIABILITIES		0.00
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RETAINED EARNINGS

RETAINED EARNINGS- ENDOWMENT	4,424,128.66	
ACCRUED INTEREST & DIVIDENDS	428,240.45	
REALIZED INVESTMENT GAIN/LOSS	18,405.00	
NET INCOME	(48,740.68)	
 TOTAL RETAINED EARNINGS		 4,822,033.43
 TOTAL LIABILITIES AND FUND EQUITY		 4,822,033.43

**ENDOWMENT CARE FUND
INCOME STATEMENT
FOR THE THREE MONTHS ENDING SEPTEMBER 30, 2013**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
WMC ENDOWMENT CARE	75.00	75.00	0.00	3,375.00	575.00	2,800.00
ENDOWMENT CARE DEPOSITS	5,215.00	6,730.00	(1,515.00)	21,923.00	26,722.34	(4,799.34)
CURRENT INTEREST & DIVIDENDS	5,252.27	4,288.72	963.55	7,415.52	8,800.48	(1,384.96)
COUNTY INTEREST INCOME	0.00	0.00	0.00	309.86	241.92	67.94
GAIN/INVEST FAIR VALUE INCREASES	(29,066.98)	(2,603.19)	(26,463.79)	(76,448.03)	9,982.90	(86,430.93)
TOTAL REVENUE	(18,524.71)	8,490.53	(27,015.24)	(43,424.65)	46,322.64	(89,747.29)
EXPENSES						
INVESTMENT ADVISOR FEES	1.00	1.00	0.00	5,316.03	5,394.16	(78.13)
TOTAL EXPENSES	1.00	1.00	0.00	5,316.03	5,394.16	(78.13)
NET INCOME (LOSS)	(18,525.71)	8,489.53	(27,015.24)	(48,740.68)	40,928.48	(89,669.16)

**PRENEED FUND
TRIAL BALANCE
AS OF SEPTEMBER 30, 2013**

ACCOUNT NUMBER	DESCRIPTION	DEBIT	CREDIT
CURRENT ASSETS:			
002392	CASH ON DEPOSIT- COUNTY	298,872.02	
006392	CASH -INTEREST/DIVIDENDS	331,199.69	
007392	INVESTED FUNDS -PSCD	724,220.75	
018392	UNREALIZED G/L - SECURITIES		116,319.69
034392	CONTRACTS RECEIVABLE	65,132.94	
	CURRENT ASSETS:	1,419,425.40	116,319.69
LIABILITIES:			
101392	DEFERRED REVENUE PAYABLE		721,956.28
	LIABILITIES:		721,956.28
RETAINED EARNINGS:			
141392	RETAINED EARNINGS		416,703.61
142392	ACCRUED INTEREST & DIVIDENDS		168,973.88
	RETAINED EARNINGS:		585,677.49
REVENUE:			
201392	CURRENT SALES		13,995.24
202392	CURRENT DEFERRED REVENUE		21,660.83
203392	CURRENT INTEREST & DIVIDENDS		3,533.64
213392	COUNTY INTEREST INCOME		120.11
230392	GAIN/INVEST FAIR VALUE INCREA	42,456.76	
	REVENUE:	42,456.76	39,309.82
EXPENSES:			
310392	INVESTMENT FEES	1,231.40	
311392	COUNTY SERVICE CHARGES	149.72	
	EXPENSES:	1,381.12	
REPORT TOTALS		1,463,263.28	1,463,263.28

**PRENEED FUND
BALANCE SHEET
SEPTEMBER 30, 2013**

ASSETS

ASSETS

CASH ON DEPOSIT- COUNTY	298,872.02	
CASH -INTEREST/DIVIDENDS	331,199.69	
INVESTED FUNDS -PSCD	724,220.75	
UNREALIZED G/L - SECURITIES	(116,319.69)	
CONTRACTS RECEIVABLE	65,132.94	
 TOTAL ASSETS		 1,303,105.71
 TOTAL ASSETS		 1,303,105.71

LIABILITIES AND EQUITY

LIABILITIES

DEFERRED REVENUE PAYABLE	721,956.28	
TOTAL LIABILITIES		721,956.28
 RETAINED EARNINGS		
RETAINED EARNINGS	416,703.61	
ACCRUED INTEREST & DIVIDENDS	168,973.88	
NET INCOME	(4,528.06)	
 TOTAL RETAINED EARNINGS		 581,149.43
 TOTAL LIABILITIES AND EQUITY		 1,303,105.71

**PRENEED FUND
INCOME STATEMENT
FOR THE THREE MONTHS ENDING SEPTEMBER 30, 2013**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
CURRENT SALES	2,544.32	4,615.63	(2,071.31)	13,995.24	11,527.31	2,467.93
CURRENT DEFERRED REVENUE	3,630.80	5,949.18	(2,318.38)	21,660.83	26,392.84	(4,732.01)
CURRENT INTEREST & DIVIDENDS	2,846.42	1,829.46	1,016.96	3,533.64	3,447.29	86.35
COUNTY INTEREST INCOME	0.00	0.00	0.00	120.11	74.10	46.01
GAIN/INVEST FAIR VALUE INCREAS	(17,255.24)	257.71	(17,512.95)	(42,456.76)	90.61	(42,547.37)
TOTAL REVENUE	(8,233.70)	12,651.98	(20,885.68)	(3,146.94)	41,532.15	(44,679.09)
EXPENSES						
INVESTMENT FEES	0.00	0.00	0.00	1,231.40	1,270.81	(39.41)
COUNTY SERVICE CHARGES	74.86	71.21	3.65	149.72	142.42	7.30
LOSS ON TRANSFER (INTER COSTS)	0.00	2,795.06	(2,795.06)	0.00	2,795.06	(2,795.06)
SALES TRANSFR OUT (PRIOR YR)	0.00	1,200.00	(1,200.00)	0.00	1,200.00	(1,200.00)
TOTAL EXPENSES	74.86	4,066.27	(3,991.41)	1,381.12	5,408.29	(4,027.17)
NET INCOME (LOSS)	(8,308.56)	8,585.71	(16,894.27)	(4,528.06)	36,123.86	(40,651.92)



Moreno and Sons Painting, Inc.

75735 Ramon Road
 Thousand Palms, Ca 92276
 760-343-3141
 Fax-760-343-2062

Date	Estimate #
7/29/2013	13-1134

CA Lic #354911 Classification B,C9,C33

Name / Address

Palm Springs Cemetery
 Kathleen Jurasky
 31705 DaVall Drive
 Cathedral City, Ca 92234

Project

Description	Total
<p>We are pleased to submit our proposal for painting of the above referenced project as descibed below: This proposal is based solely upon the particular drawings, specifications and other contract documents listed and further designations, clarifications stated and qualifications stated by Moreno And Sons Painting, Inc.</p> <p style="text-align: center;">Scope of Work includes:</p> <p>EXTERIOR OF GARAGE BUILDING</p> <p>Power wash exterior of building. Patch and texture cracks and gouges in stucco. Replace 2 foot section of fascia. Sand and fill large cracks on fascia. Apply two coats of 100% acrylic paint on fascia, overhang, stucco, doors, trim and garage doors</p>	4,491.00

All Estimates require a deposit. All invoices are due upon completion of the work.
 Thank you for the opportunity, we look forward to serving you.

Total	\$4,491.00
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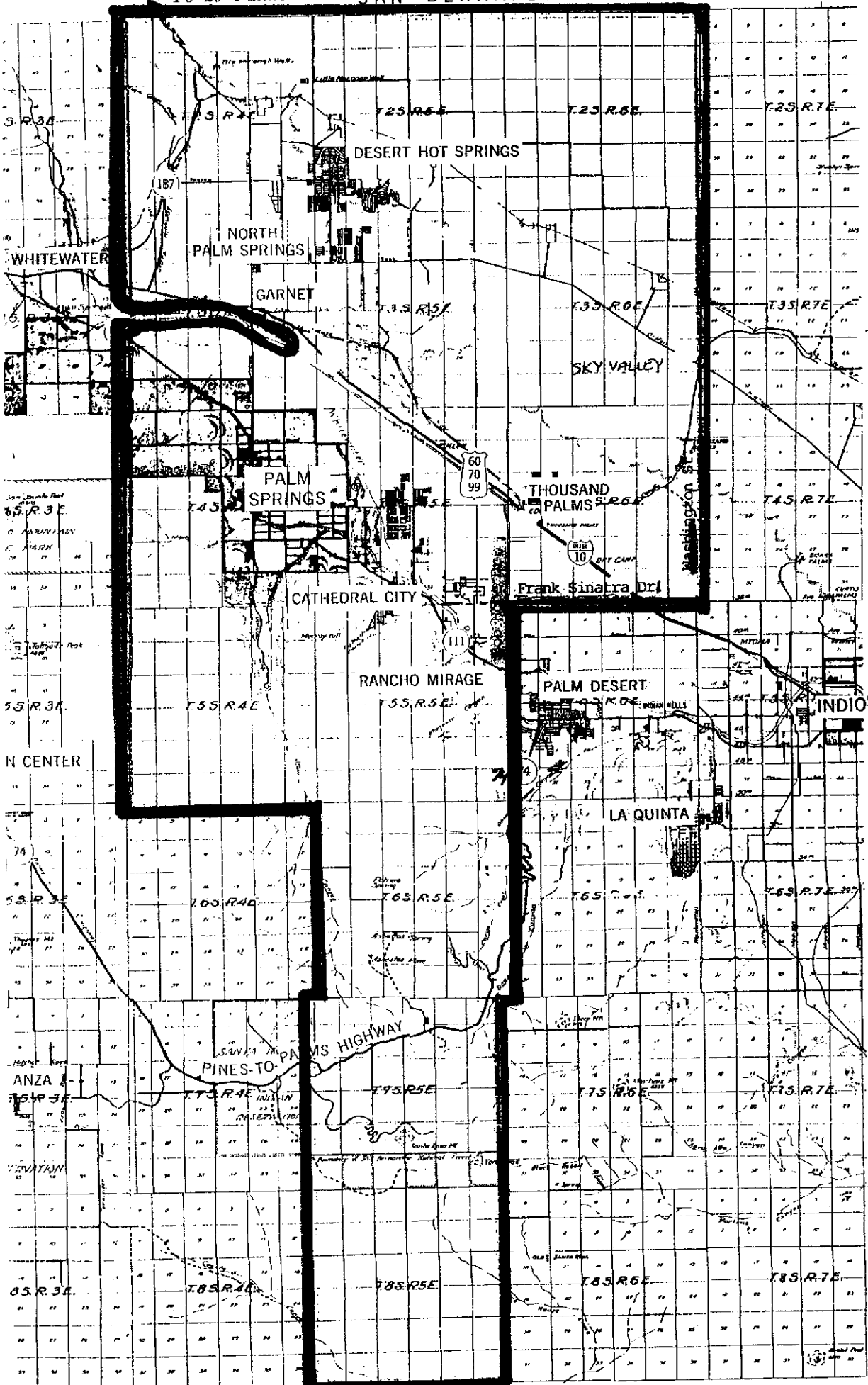
VISION STATEMENT:

To preserve the beauty, tranquility and heritage of the cemetery while growing with the community we serve.

MISSION STATEMENT:

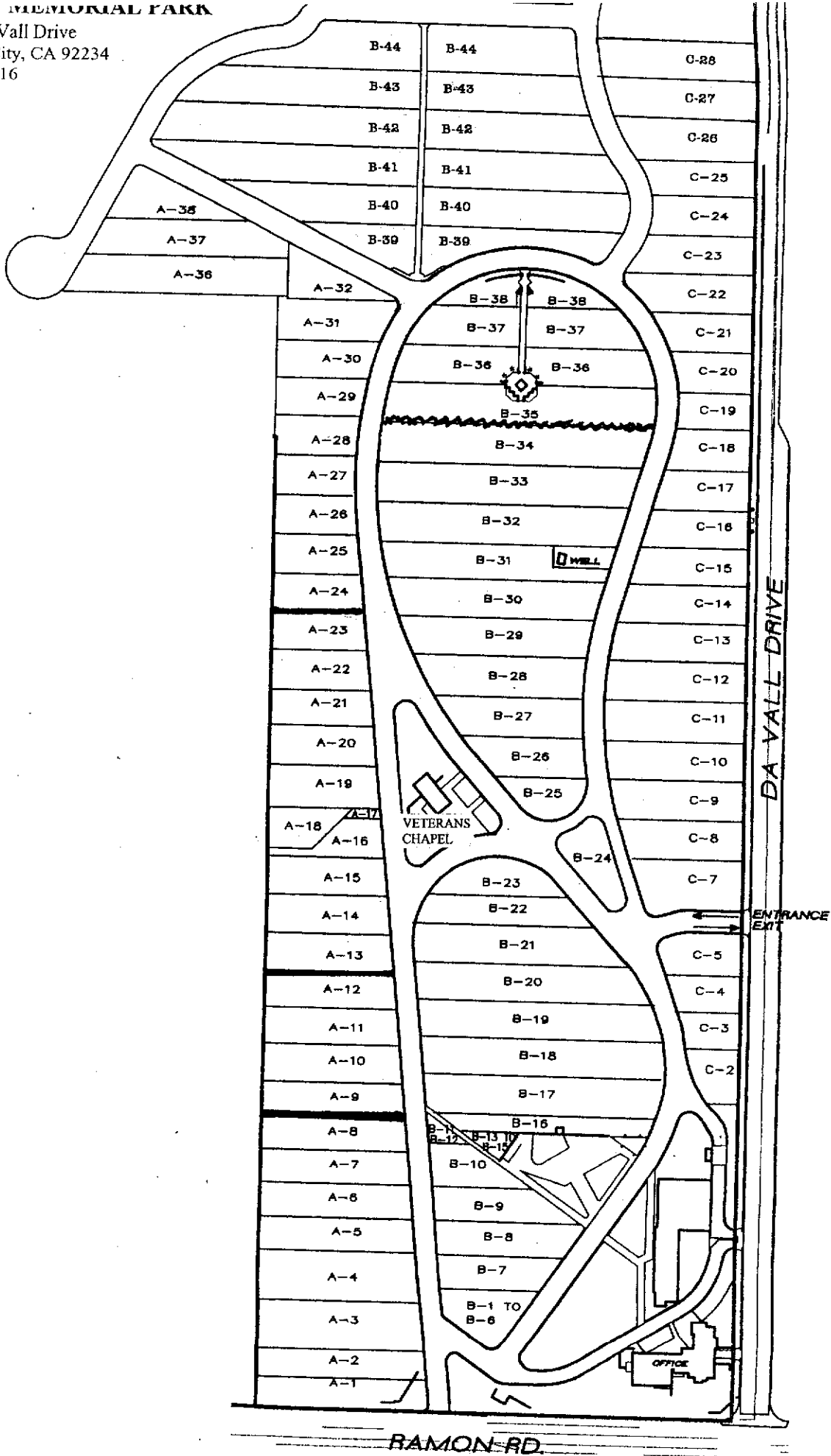
To manage and maintain an attractive, safe and serene cemetery environment, and provide cost effective interment services for our community, families and friends.

Agenda Item 8b



DESERT MEMORIAL PARK

31-705 Da Vall Drive
Cathedral City, CA 92234
760-328-3316



RAMON RD.

DA VALL DRIVE

ENTRANCE
EXIT

OFFICE

VETERANS
CHAPEL

WELL

B-1 TO
B-6

